



**Title:** Consultant - Senior or Executive Vice President

**Responsibilities:**

- Immediately serve in a dual role focused on Marketable Alternatives.
- Primary focus should be on manager research and delivering that research to clients directly.
- Primary responsibility for all aspects of a MALT client relationship. This includes internal and client facing responsibilities. As a MALT Consultant, the candidate works with clients in a variety of areas, including strategic planning, portfolio construction, selecting investment managers, and monitoring fund performance and strategy. We seek experienced, knowledgeable, and enthusiastic individuals with superior analytic abilities and relationship management skills.
- Execute in a leadership role in serving clients.
- Collaborate with and lead teams in providing advice to the appropriate clients across Meketa's client base.
- Speak at industry events to serve as an ambassador of the firm and help market the Marketable Alternatives Team by promoting our reputation as a leading research organization and client solutions business.
- Aim to create and work on product/services that will concurrently improve client performance and firm revenues.
- Strategize with HR to attract and retain talented employees.
- Work with marketing department to lead marketing and business development efforts to multiple prospective clients.
- Involvement in firm committees and firm strategy.

**Key areas of experience/knowledge:**

- Research of hedge fund strategies and other Marketable Alternative strategies.
- Attending client meetings.
- Performing strategic planning and investment research of client portfolios.
- Working with research teams across the firm to facilitate new pathways of execution and research.
- Writing on micro and macro topics within Marketable Alternatives.
- Communicating investment recommendations and portfolio strategy.

**Required Qualifications:**

Qualified candidates will have a minimum of eight years of experience in the investment industry; a strong background in economics, finance, and statistics; a broad understanding of the investment world; and demonstrated superior writing and presentation skills. Other requirements include: professional experience with an asset management firm, investment consulting firm, or institutional plan sponsor; experience



MEKETA INVESTMENT GROUP

POSITION DESCRIPTION:  
INVESTMENT CONSULTANT  
SENIOR OR EXECUTIVE VICE PRESIDENT

and success in consulting, client service, and marketing roles. Qualified candidates will have a demonstrated commitment to excellence that is exemplified in their attention to detail and quality of work. Professionalism and integrity should be hallmarks of their workplace legacy, and they must also have the ability to travel up to 30% of the time.

**About the Job and Firm:**

Meketa Investment Group has been consulting to institutional clients for over 40 years. With offices in Boston, San Diego, Miami, Portland, London, and Chicago we advise over 154 clients with assets in excess of \$470 billion. Consultants are supported by a robust team of investment and administrative professionals. While our work is deadline-driven, our recruiting philosophy keeps us well-staffed so that we can continue to provide the highest level of client service in the industry. We possess a corporate culture that encourages intellectual curiosity and fosters continued growth and development both personal and professional.

M E K E T A     I N V E S T M E N T     G R O U P

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